



Challenge and Improvement Committee
9 January 2018

Subject: Rural Public Realm: Delivery Plan 2018-2019 and Terms of Reference Update

Report by:	Grant White
Contact Officer:	Grant White Enterprising Communities Manager Grant.white@west-lindsey.gov.uk
Purpose / Summary:	To: 1) Agree updated Terms of Reference and Delivery Plan for the Rural Public Realm Task and Finish Group.

RECOMMENDATION(S):

- 1. Agree updated version of Rural Public Realm Task and Finish Group Terms of Reference**
- 2. Agree the Delivery Plan 2018-2019 for the Rural Public Realm Task and Finish Group**

IMPLICATIONS

Legal: None

Financial :

Staffing : None

Equality and Diversity including Human Rights : Not applicable

Risk Assessment : Not applicable

Climate Related Risks and Opportunities : Not applicable

Title and Location of any Background Papers used in the preparation of this report:

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman) **Yes** **No**

Key Decision:

A matter which affects two or more wards, or has significant financial implications **Yes** **No**

1. Background

- 1.1 The Challenge and Improvement Committee have agreed that one of their principal projects for 2017/18 will be to scrutinise the effectiveness of the services offered by public agencies in maintaining the rural public realm.
- 1.2 The Committee agreed that in order to tackle this work a member Task and Finish Group would be established.
- 1.3 The first meeting of the Task and Finish Group with the Lead Officer for this work took place on 14 November 2017.

APPENDIX A: Minutes of the Task and Finish Group meeting 14 November 2017

- 1.4 This meeting discussed the key approaches and methods to be used to complete the rural public realm report. A Delivery Plan 2018-2019 was endorsed by the group at this meeting.

APPENDIX B: Delivery Plan 2018-2019 v1.0

- 1.5 The Task and Finish Group agreed to recommend a number of changes to the Terms of Reference to reflect the current position of this work and provide updated and achievable timescales.

APPENDIX C: Rural Public Realm Task & Finish Group – ToR v1.1

- 1.6 The Task and Finish Group will now continue to meet prior to each Challenge & Improvement Committee Meeting throughout 2018 to 2019.

2. Delivery Plan 2018-2019

- 2.1 The Delivery Plan provides a summary of work to be conducted and will be used to highlight our approach and methods to colleagues, partners and members of the public.
- 2.2 A final product of work shall be a Rural Public Realm Report to be presented to the Challenge & Improvement Committee. The Delivery Plan sets out the structure of this report and how information shall be obtained, analysed and presented.
- 2.3 The Delivery Plan shall be a live document meaning that minor amendments may be required during the delivery of this work. Minor amendments to the Delivery Plan can be made with majority agreement from Members of the Rural Public Realm Task and Finish Group. Any significant amendments shall require approval from the Challenge & Improvement Committee.

3. Recommendations

- 3.1 Agree updated version of Rural Public Realm Task and Finish Group Terms of Reference
- 3.2 Agree the Delivery Plan 2018-2019 for the Rural Public Realm Task and Finish Group